Certificate

Early Childhood Education Administration

This program teaches the skills needed to take on an administrative or site supervisory role in programs for children from birth to age five.

Total Units: 15
The Early Childhood Education Administration program consists of four required courses and one elective course.

Completion time: In as little as one year

100% Online

Required

12 Units | 4 Courses

Typically Offered*

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Supervision and Administration of Early Childhood Centers: Part I EDUC X 321.2	3.0	Online	Online	Online	Online
Supervision and Administration of Early Childhood Centers: Part II EDUC X 321.21	3.0	Online	Online	Online	Online
Adult Supervision in Early Childhood Programs EDUC X 321.23	3.0	Online	Online	Online	Online
Home and School Cooperation for Administration of Early Childhood Centers EDUC X 321.19	3.0		Online		Online

Recommended Electives

Choose one elective course to complete.

Typically Offered*

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
ECE Educator Liability Fundamentals: How to Protect Children and Safeguard Your Career EDUC X 440.2	3.0		Online		Online
Health, Nutrition, and Safety in Early Childhood EDUC X 321.59	3.0	Online		Online	

Other Electives

In addition to the recommended electives above you may instead choose one of the following courses as your elective.

Typically Offered*

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Building Self-Esteem in Young Children EDUC X 312.11	3.0		Online		Online
Techniques for Behavior Change in Young Children EDUC X 312.42	3.0	Online		Online	
Exploring Ideas from Reggio Emilia in American Context EDUC X 321.31	3.0			Online	
Music and Movement in Early Childhood Education EDUC X 321.44	3.0	Online		Online	
Positive Discipline Strategies for Young Children EDUC X 321.6	3.0		Online		Online
Inclusion of Children with Special Needs in Early Childhood Settings EDUC X 321.61	3.0		Online		Online
Infant and Toddler Development and Care EDUC X 321.71	4.5		Online		Online

*Courses in this program are typically offered during the quarters and format(s) outlined above. Scheduling is subject to change at any time by UCLA Extension.

Please visit our website for all current course offerings.

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Early Childhood Educator Preparation for a Time of Collective Trauma EDUC X 322.1	3.0	Online		
Developing an Infant and Toddler Child Care Program EDUC X 321.74	4.5	Online	Online	
Teaching in a Diverse Society for Early Educators EDUC X 321.25	3.0	Online	Online	
Bilingual and Multilingual Learning in Early Childhood EDUC X 321.246	3.0			Online

Please Note: An application form and nonrefundable fee are required to establish candidacy in this program. The application & candidacy fee establishes your candidacy in the program for a period of time covering normal progress toward completion, and may allow you to access a variety of program benefits.

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